



## Youth Corps Contribution Policy Guidelines

The Youth Corps Contribution Policy encourages and supports community governments and organizations involved in the development and delivery of specialized programs to support NWT youth (25 and under) to develop their skills and contribute to their communities.

### ***The goals of the policy are to:***

- Promote, develop and deliver specialized youth programs
- Encourage youth of the NWT to take a leadership role in the development and delivery of initiatives that lead to positive lifestyle choices, and activities that contribute to the well-being of youth and the quality of life in our communities
- Promote, develop and deliver traditional indigenous youth activities, to help preserve and strengthen northern Indigenous traditions and culture
- Encourage and support staff, volunteers, and youth to develop and participate in skill development or training opportunities
- Encourage and support community governments to continue to promote, develop and deliver specialized activities for youth in their communities

### ***Eligibility:***

- Community governments or organizations eligible for financial assistance through contributions from the Department of Municipal and Community Affairs
- Organizations are eligible to apply for funding for programs or projects that offer a structured and varied program of outdoor, cultural, environmental, educational, work, life and personal growth experiences that challenge, engage, reward and recognize youth
- Programs/projects should be designed to assist youth in developing their skills, and contributing to their communities

### ***Program objectives should include:***

- Activities to improve the outlook and opportunities for youth, so they become healthy, educated people who are able to make responsible choices
- The development of the ethic of civic responsibility in youth
- Activities that enhance the capacity of local organizations to engage youth in various opportunities that benefit both the organization and the youth
- Engaging youth in volunteer and semi-volunteer service
- Supporting youth in assuming leadership roles in their communities
- The personal, social and professional development of youth through community service



**Program design criteria must include**

- The participation of youth (25 and under) in program leadership and co-ordination
- A balance of program structure and flexibility
- Meaningful youth experiences, clearly stated program/project objectives and outcomes, and a plan for evaluating outcomes

**Preference will be given to programs/project which:**

- Are linked to a network of youth development opportunities
- Include partnerships with government, public sector, or community organizations
- Include screening processes to determine youth readiness to participate
- Include a well-planned orientation, debriefing, and follow-up/post program/project support for each participant
- Plan for program continuity and long-term presence in community

Eligible Expenses	Ineligible Expenses
<ul style="list-style-type: none"> <li>• Travel and meals</li> <li>• Rental of meeting rooms and premises</li> <li>• Communications, including advertising</li> <li>• Instructor or facilitator fees</li> <li>• Materials and supplies necessary for proposed positive youth development programs/projects</li> <li>• Staff costs related to supervising or operating positive youth development programs (no more than 50% of total proposed budget)</li> </ul>	<ul style="list-style-type: none"> <li>• Per-Diems/wages/honorariums for participants</li> <li>• Expenses related to fundraising</li> <li>• *More than 50% of core funding costs</li> </ul> <p><i>*core funding includes staff or administrative costs</i></p>

**Application Process:**

- A proposal must be delivered to the Department of Municipal and Community Affairs no later than 6 weeks prior to the proposed start of the program/project
- The proposal will be rated by the appropriate Regional Recreation Coordinator or Youth and Volunteer Leadership Specialist. You be contacted within two weeks of receipt of proposal.
- If a program involves more than one region, it is considered a territorial program and the applications will be sent to [youth\\_and\\_volunteer@gov.nt.ca](mailto:youth_and_volunteer@gov.nt.ca)
- A one year pilot project must be completed before applying for multi-year funding.
  - If applying for multi-year funding after a successful pilot project, a second proposal will be required after the pilot project has been completed and reported upon
- If a change to the original budget or project activities is being requested, a request for change should be provided in writing to the appropriate Regional Recreation Coordinator or the Youth and Volunteer Leadership Specialist for approval.